

Ella Johnson Memorial Public Library District
109 S. State Street, Hampshire, IL 60140
Minutes of the May 28, 2019 Regular Meeting of the Board of Trustees

Board President Barbara Brust called the regular meeting of the Board of Trustees of the Ella Johnson Memorial Public Library District to order at 7:00 p.m. Present were Barbara Brust, Linda Wallace, Ryan Schaefer, Judy Pokorny, Pat Dumoulin and Linda Drendel. Trustee Heather Swanson was absent. Also present was Library Director Nancy Ashbrook.

Changes/Corrections to the Agenda: None
Questions/Comments-Public/Media: None

Approval of Minutes:

- A. Motion Dumoulin, sec. Drendel to approve the regular meeting minutes of April 22, 2019 with corrections. Voice vote to approve the motion; ayes carry the motion.

Treasurer's Report:

- A. Motion Wallace, sec. Schaefer to approve for payment the May 2019 bills, in the amount of \$36,439.32. Brust-Y; Schaefer -Y; Drendel-Y; Pokorny -Y; Dumoulin- Y; Swanson-Absent; and Wallace- Y. Motion passed.
- B. Reviewed the financial report.

Director's Report: Circulation statistics, programming statistics and Ella's Friends report was shared. There is a Trustee training day scheduled on August 3rd in Genoa for any trustee interested in attending. Work is continuing with Algonquin APLD and Fox River Valley PLD for the D300 shared resources program including the Intergovernmental Agreement between the 3 libraries and a memorandum of understanding between the IGA and D300 school district. The "Northern 8" libraries recently joined the PrairieCat Consortium, which adds approximately 926,943 items to our catalog. Ella's Friends will have another book sale in October.

President's Report: Evaluation compilations are to be submitted to Barbara if they have not been submitted yet. The reorganization of the board will occur at the June meeting. A note to trustees to verify phone number, address, and email with Director Ashbrook.

Unfinished Business:

- A. Motion Dumoulin, sec. Wallace to Adopt the Operating Budget FY2019-2020 in the amount of \$1,026,550.00. Schaefer-Y; Brust-Y; Drendel-Y; Pokorny-Y; Dumoulin-Y; Swanson-Absent, and Wallace-Y. Motion passed.
- B. Director Ashbrook is continuing her work on the Strategic Plan/Marketing Campaign. A temporary Marketing Assistant position will be posted soon.
- C. The Board discussed the current mission statement.
- D. Motion Dumoulin, sec. Pokorny to change the current method of bill payment to a direct payment system. Voice vote to approve the motion; ayes carry the motion.

New Business:

- A. Oath of Office for Re-Elected, Incumbent Linda Drendel
- B. Discussion of meeting dates for December 2019 and May 2020 in the FY2019-2020 calendar.
- C. There was consensus from the board to close the library for PrairieCat User's Group (PUG) on Friday, September 20.

Executive Session: Motion Schaefer, sec. Wallace to enter executive session for the purpose of 5 ILCS 120/2(c)(5) – Purchase or lease of real property for the use of the public body. Pokorny-Y; Dumoulin-Y; Swanson-Absent; Wallace-Y; Schaefer-Y; Brust-Y; and Drendel-Y. The board entered into Executive Session at 8:22 p.m.

The board returned from Executive Session at 8:46 p.m.

Action in Respect to Executive Session: Motion Brust, sec. Dumoulin for Director Ashbrook to contact legal counsel to prepare a letter of intent regarding the property discussed in executive session. Brust-Y; Drendel-Y; Pokorny-Y; Dumoulin-Y; Swanson-Absent; Wallace-Y; and Schaefer-Y. Motion passed.

Discussion: None

Adjournment: Board President Barbara Brust adjourned the meeting at 8:48 p.m.

Respectfully submitted,
Marisa Struyk, Recording Secretary