

**Ella Johnson Memorial Public Library District**  
**109 S. State Street, Hampshire, IL 60140**  
**Minutes of the September 23, 2019 Regular Meeting of the Board of Trustees**

Board President Barbara Brust called the regular meeting of the Board of Trustees of the Ella Johnson Memorial Public Library District to order at 7:00 p.m. Present were Barbara Brust, Linda Drendel, Pat Dumoulin and Linda Wallace. Trustee Judy Pokorny and Ryan Schaefer were absent. Also present was Library Director Nancy Ashbrook.

**Changes/Corrections to the Agenda:** None

**Questions/Comments-Public/Media:** None

**Approval of Minutes:**

- A. Motion Wallace, sec. Dumoulin to approve the public hearing meeting minutes of August 26, 2019. Voice vote to approve the motion; ayes carry the motion.
- B. Motion Drendel, sec. Dumoulin to approve the regular meeting minutes of August 26, 2019 with corrections. Voice vote to approve the motion; ayes carry the motion.

**Trustee Judy Pokorny arrived at 7:15 p.m.**

**Treasurer's Report:**

- A. Motion Wallace, sec. Drendel to approve for payment the September 2019 bills, in the amount of \$29,201.02. Brust-Y; Schaefer –Absent; Drendel-Y; Pokorny -Y; Dumoulin- Y; and Wallace-Y. Motion passed.
- B. Reviewed and discussed the financial report.

**Director's Report:** Circulation and programming statistics were shared. Ella's Friends meeting minutes were shared. The Certificates of Deposit the library has at Resource Bank will be maturing as of 10/11/19.

**President's Report:** The information about the Trustee vacancy has been released to the public.

**Unfinished Business:**

- A. Strategic Plan/Marketing Campaign Quarterly Update was shared by Director Nancy Ashbrook.

**New Business:**

- A. Motion Dumoulin, sec. Pokorny to transfer unexpended funds FY2018-2019 in the amount of \$185,845.38 into new certificate of deposits, \$68,500 contingency, \$117,345.38 special reserve. Schaefer-Absent; Brust-Y; Drendel-Y; Pokorny-Y; Dumoulin-Y; and Wallace-Y. Motion passed.
- B. Director Ashbrook will be reviewing current board bylaws.
- C. The board will review chapter 11-Appendices of the "trustee Facts File Third Edition" for the Per Capita Standards Review.

**Executive Session:** Motion Drendel, sec. Dumoulin to enter Executive Session for the purpose of 5 ILCS 120/2(c)(5) Purchase or Lease of Real Property for the use of the Public Body. Drendel-Y; Pokorny-Y; Dumoulin-Y; Wallace-Y, Schaefer-Absent; and Brust-Y. The board entered executive session at 8:47 p.m.

The board returned to regular meeting at 9:20 p.m.

**Action in Respect to Executive Session:** None

**Discussion:** None

**Adjournment:** Board President Barbara Brust adjourned the meeting at 9:23 p.m.

Respectfully submitted,  
Marisa Struyk, Recording Secretary