

**Ella Johnson Memorial Public Library District**  
**109 S. State Street, Hampshire, IL 60140**  
**Minutes of the August 26, 2019 Regular Meeting of the Board of Trustees**

Board President Barbara Brust called the regular meeting of the Board of Trustees of the Ella Johnson Memorial Public Library District to order at 7:00 p.m. Present were Barbara Brust, Judy Pokorny, Linda Drendel, Ryan Schaefer, Pat Dumoulin and Heather Swanson. Trustee Linda Wallace was absent. Also present was Library Director Nancy Ashbrook and community members Brian and Shelley Zoellick.

**Changes/Corrections to the Agenda:** None

**Questions/Comments-Public/Media:** None

**Approval of Minutes:**

- A. Motion Dumoulin, sec. Swanson to approve the regular meeting minutes of July 22, 2019 with corrections. Voice vote to approve the motion; ayes carry the motion.

**Treasurer's Report:**

- A. Motion Drendel, sec. Dumoulin to approve for payment the August 2019 bills, in the amount of \$37,920.97. Brust-Y; Schaefer -Y; Drendel-Y; Pokorny -Y; Dumoulin- Y; Swanson-Y; and Wallace-Absent. Motion passed.
- B. Reviewed financial report.

**Director's Report:** Circulation and programming statistics were shared. IPLAR is nearly complete. Ella's Friends Report was shared. Prairiecat users group program for September 20 was shared with the board as well as the Prairiecat Delegates Assembly brief from July 31, 2019.

**President's Report:** President Brust shared information from the Trustees Workshop she attended on August 3<sup>rd</sup>. President Brust also shared a self evaluation tool for the board to consider. The photograph on the cover of the Hampshire Chamber booklet was taken by Kimberly Luhman, a circulation clerk at the library. The refurbished book drop has been placed at the Pingree Grove police department, pictures were shared. Trustee Heather Swanson will resign from the library board as of August 27, 2019 because she will be taking a position as the new Youth Services Manager on September 3, 2019.

**Unfinished Business:**

- A. Motion Schaefer, sec. Dumoulin to adopt Ordinance 2019-08-01 Combined Annual Budget & Appropriations. Schaefer-Y; Brust-Y; Drendel-Y; Pokorny-Y; Dumoulin-Y; Swanson-Y; and Wallace-Absent. Motion passed with 6 yea, 1 absent.
- B. Motion Drendel, sec. Swanson to adopt and file receipts and disbursements from July 1, 2018 through June 30, 2019. Voice vote to approve the motion; ayes carry the motion.
- C. Strategic Plan/Marketing Campaign has been tabled until September.

**New Business:**

- A. Motion Dumoulin, sec. Schaefer to approve the destruction of executive session tapes from the following meetings: 9/23/13, 12/23/13, 1/29/14, 2/24/14, 4/28/14, 10/24/16, 5/22/17, 11/27/17, and 12/18/17. Brust-Y; Drendel-Y; Pokorny-Y; Dumoulin-Y; Swanson-Y; Wallace-Absent, and Schaefer-Y.

**Executive Session:** Motion Drendel, sec. Pokorny to enter Executive Session for the purpose of 5 ILCS 120/2(c)(5) Purchase or Lease of Real Property for the use of the Public Body and 5 ILCS 120/2(c)(1) Compensation for a Specific Employee. Drendel-Y; Pokorny-Y; Dumoulin-Y; Swanson-Y; Wallace-Absent, Schaefer-Y; and Brust-Y. The board entered executive session at 7:42 p.m.

Brian and Shelley Zoellick left the meeting at 7:42 p.m.  
The Board returned to the regular meeting at 8:49 p.m.

**Action in Respect to Executive Session:** Motion Brust, sec. Drendel to approve a bonus for Director Nancy Ashbrook in the amount of \$4,200 for the performance of additional responsibilities. Pokorny-Y; Dumouin-Y; Swanson-Y; Wallace-Absent; Schaefer-Y; Brust-Y; and Drendel-Y.

**Discussion:** Trustee Heather Swanson shared that she has mixed emotions about leaving the board and accepting a new position at the library. Heather is sad to be leaving the board, but also very excited to begin her new position. The new memory kits will be introduced October 5<sup>th</sup>.

**Adjournment:** Board President Barbara Brust adjourned the meeting at 8:55 p.m.

Respectfully submitted,  
Marisa Struyk, Recording Secretary