

**Ella Johnson Memorial Public Library District**  
**109 S. State Street, Hampshire, IL 60140**  
**Minutes of the November 25, 2019 Regular Meeting of the Board of Trustees.**

Board President Barbara Brust called the regular meeting of the Board of Trustees of the Ella Johnson Memorial Public Library District to order at 7:02 pm. Present were Barbara Brust, Linda Wallace, Linda Drendel and Judy Pokorny. Trustees Ryan Schaefer and Pat Dumoulin were absent. Also present Library Director Nancy Ashbrook.

**Changes/Corrections to the Agenda:** None

**Questions/Comments-Public/Media:** None

**Approval of Minutes:**

Motion Wallace, sec. Drendel to approve the regular meeting minutes of October 28, 2019. Voice vote to approve the motion; ayes carry the motion.

**Treasurer's Report:** None

- A. Motion Drendel, sec. Pokorny to approve for payment the November 2019 bills, in the amount of \$21,097.99. Brust-Y; Wallace-Y; Drendel-Y; Pokorny-Y; Schaefer-absent; Dumoulin-absent. Motion passed.
- B. Reviewed and discussed financial report. Pending return of treasurer to transfer \$350,000 up to \$450,000 into a CD offered at a local bank.

**Director's Report:** Thirteen staff members completed CPR/AED Training. Ella's Friends Silent Art Auction had 19 of 21 items sold. Non-gender restroom signage and locks will be completed in time to meet the January 1, 2020 new law. Youth Services Manager Heather Swanson has obtained support from the Pingree Grove Village administration to hold a Saturday Storytime beginning February at the Pingree Grove municipal center.

**President's Report:** None

**Unfinished Business:**

- A. Motion Wallace, sec. Pokorny to adopt Tax Levy Ordinance 2019-11-01 in the amount of \$1,056,500.00. Drendel-Y; Wallace-Y; Schaefer-absent; Brust-Y; Pokorny-Y; Dumoulin-absent. Motion passed.
- B. 1st Reading Board Bylaws
- C. 2<sup>nd</sup> Reading Collection Development Policy. Motion Drendel, sec. Brust to approve policy as presented. Pokorny-Y; Wallace-Y; Dumoulin-absent; Brust-Y; Drendel-Y; Schaefer-absent. Motion passed.
- D. Motion Drendel, sec. Pokorny to approve the 2020 library closings. Voice vote to approve the motion; ayes carry the motion.
- E. No action, pending further information.

**New Business:**

- A. Board consensus for 5:00pm administrative closing for Thanksgiving Eve, 11/27/19.
- B. Board consensus for 5:00pm administrative closing for New Year's Eve, 12/31/19.
- C. Board reviewed D300 Community Share Project

**Executive Session:** Not required

**Action in Respect to Executive Session:** None

**Discussion:** None

**Adjournment:** Board President Barbara Brust adjourned the meeting at 8:55 pm.

Respectfully submitted,  
Barbara Brust, Board President