

Ella Johnson Memorial Public Library District
109 S. State Street, Hampshire, IL 60140
Minutes of the October 28, 2019 Regular Meeting of the Board of Trustees

Board President Barbara Brust called the regular meeting of the Board of Trustees of the Ella Johnson Memorial Public Library District to order at 7:00 pm. Present were Barbara Brust, Linda Wallace, Pat Dumoulin, Linda Drendel, Ryan Schaefer and Judy Pokorny. Also present were Library Director Nancy Ashbrook, Adult and Teen Services Manager Angel Flores, Circulation Manager Kim Alberth and community member Curt Nilsen.

Changes/Corrections to the Agenda: None

Questions/Comments-Public/Media:

Curt Nilsen re: library land purchase and potential building.

Approval of Minutes:

Motion Dumoulin, sec. Wallace to approve the regular meeting minutes of September 23, 2019 as corrected. Voice vote to approve the motion; ayes carry the motion.

Treasurer's Report:

Treasurer Pat Dumoulin reported on the library accounts with Heartland and Resource Banks and several investment opportunities.

A. Motion Dumoulin, sec. Wallace to approve for payment the October 2019 bills, in the amount of \$28,934.33. Brust-Y; Wallace-Y; Dumoulin-Y; Drendel-Y; Schaefer-Y; and Pokorny-Y.

Motion passed.

B. Reviewed and discussed financial report.

Director's Report: Trunk or Treat co-sponsored with Hampshire Township Park District was a huge success. Alzheimer/Dementia Memory Kits launch on Oct. 5th had 13 in attendance. Second OPAC for adult area will be purchased. BC/BS Health insurance showed a decrease to staff health insurance premiums. Pug Day Summary shared. Ella's Friends meeting minutes shared.

President's Report: Trustee vacancy process extended to December 31, 2019. Interviews will be held January 2020 board meeting. Three letters of interest have been received.

Staff member Valerie Reh entered the meeting.

Unfinished Business:

A. Discussed at length chapters 11-appendices of the "Trustee Facts File Third Edition with attention focused on fund raising, advocacy calls for action, public relations.

B. Board Bylaws Review tabled to November.

New Business:

A. Motion Wallace, sec. Schaefer to approve Scenario 2 to levy in the amount of \$1,056,500.00 for FY 2019-2020. Drendel-Y; Schaefer-Y; Brust-Y; Pokorny-Y; Wallace-Y; and Dumoulin-Y. Motion passed.

B. Director Ashbrook to prepare Truth in Taxation box for publication and set public hearing for November 25, 2019 at 6:45 pm.

C. Motion Dumoulin, sec. Drendel to accept and approve audit draft. Voice vote to approve the motion; ayes carry the motion.

D. Policy review- Collection Development-1st reading.

Angel Flores, Adult and Teen Services Manager discussed weeding using CREW method from the Texas State Library & Archive Commission. Produced 15 pages of adult fiction books on library shelves that have not been checked out since 2015 and have since been removed.

E. Motion Dumoulin, sec. Pokorny to approve holiday exchange to be open Martin Luther King Day and close for President's Day. Voice vote to approve the motion; ayes carry the motion.

Executive Session: Motion Pokorny, sec. Wallace to enter Executive Session for the purpose of 5ILCS120/2(c)(5) Purchase or lease of real property for the use of the Public Body. Drendel-Y; Schaefer-Y; Pokorny-Y; Wallace-Y; Dumoulin-Y; and Brust-Y. Board entered executive session at 8:55 pm.

Curt Nilsen, Angel Flores, Kim Alberth and Valerie Reh left the regular meeting at 8:55 pm.

The board returned to regular meeting at 9:12 pm. Nilsen, Flores, Alberth, Reh did not rejoin the regular meeting.

Action in Respect to Executive Session: None

Discussion: Trustee Drendel reported on the Hinckley Library work shop "Seeing the Financial Forest through the Trees."

Adjournment: Board President Barbara Brust adjourned the meeting at 9:20 pm.

Respectfully submitted,
Barbara Brust, Board President