**Ella Johnson Memorial Public Library District**

**109 S. State Street, Hampshire, IL 60140**

**Minutes of the November 26, 2018 Regular Meeting of the Board of Trustees**

Board President Barbara Brust called the regular meeting of the Board of Trustees of the Ella Johnson Memorial Public Library District to order at 7:00 p.m. Present were Barbara Brust, Pat Dumoulin, Linda Wallace and Linda Drendel. Also present was Library Director Nancy Ashbrook.

**Changes/Corrections to the Agenda:** None

**Questions/Comments-Public/Media:** None

**Approval of Minutes:**

1. Motion Wallace, sec. Dumoulin to approve the regular meeting minutes of October 22, 2018. Voice vote to approve the motion; ayes carry the motion.

Trustee Judy Pokorny arrived at 7:03 p.m.

**Treasurer’s Report:**

1. Motion Drendel, sec. Wallace to approve for payment the November 2018 bills, in the amount of $45,666.93. Wallace-Y; Schaefer –absent; Brust-Y; Drendel -Y; Pokorny- Y; Dumoulin- Y; and Swanson-absent. Motion passed.
2. Reviewed the Financial Statement.

**Director’s Report:** The library received a $1,500 donation in honor of Katie Remakel. The donation will be used to remodel the tree wall and install new bookcases. A silver leaf will be ordered in Katie Remakel’s name for the donation tree. A gold leaf will also be ordered in memory of William Shatters and the donation that was received in his honor.Director Ashbrook shared the circulation and programming statistics for October. Director Ashbrook informed the board that staff development be provided to employees on five mornings in 2019, which would result in partial library closing. William Ryan Homes submitted an appeal that was filed with the Property Tax Appeal Board on November 19, 2018.

**President’s Report:**  None

**Unfinished Business:**

1. Motion Wallace, sec. Dumoulin to approve Ordinance 2018-11-01 Levy & Tax Assessment. Schaefer-Absent; Brust-Y; Drendel-Y; Pokorny-Y; Dumoulin-Y; Swanson-Absent and Wallace-Y. Motion passed with 5 ayes, 2 absent.
2. The board thoroughly discussed the Per Capita Requirements. The board reviewed Chapters 6-10 of Trustee Facts File, 3rd edition [75 ILCS 5/4-10], how the library is meeting the needs of patrons with challenges and disabilities, and the Veteran’s History Project.

**New Business:**

1. The board discussed and approved a 5:00 p.m. early closing on Monday, December 31, 2018.
2. The Staff Appreciation Day will be on Friday, January 11, 2019 at 5:00 p.m. when the library closes.

**Executive Session**: Motion Dumoulin, sec. Wallace to enter into executive session for the purpose of 5ILCS 120/2(c)(5) Purchase or lease of real property for the use of the public body. Schaefer-Absent, Brust-Y; Drendel-Y; Pokorny-Y; Dumoulin-Y; Swanson-Absent and Wallace-Y. The board entered into executive session at 8:33 p.m.

The board returned to the regular meeting at 9:03 p.m.

**Action in Respect to Executive Session**: None

**Discussion**: President Barbara Brust shared a news article from the Chicago Tribune about homeless people in the library.

**Adjournment:** Board President Barbara Brust adjourned the meeting at 9:05 p.m.

Respectfully submitted,

Marisa Struyk, Recording Secretary