

**Ella Johnson Memorial Public Library
109 S. State Street, Hampshire, IL 60140
Regular Meeting of the Board of Trustees
October 25, 2021**

Call to Order: President Brust called the regular meeting of the Board of Trustees to order at 7:03 p.m. Present were trustees Karen Williams, Pat Dumoulin, Judy Pokorny, and Linda Wallace. Trustee Matthew Mariani was absent. Also present were interim Executive Director, Stephen Bero, and Kim Alberth.

Changes/Corrections to the Agenda: None

Questions/Comments – Public/Media: None

Approval of Minutes: Motion by Trustee Dumoulin and second by Trustee Wallace to approve the minutes from the Regular meeting of September 27, 2021. Minutes were approved by consensus.

Treasurer's Report:

A. Approval of Bills - Motion by Trustee Wallace and second by Trustee Williams to approve bills to be paid on October 25, 2021 in the amount of \$37, 430.43.

Ayes: Trustees Williams, Wallace, Brust, Pokorny, and Dumoulin.

Nays: None

B. Financial Report – Trustees reviewed September 30, 2021 Financial Statements prepared by J. Scott Chilton, CPA.

Director's Report: Executive Director Bero called the Board's attention to some specific items included in his monthly report. Two new staff members have been hired while the resignations of two staff members have been accepted. Both the Department of Adult/Tech Services and the Department of Youth Services have submitted detailed descriptions, including photos, of their October activities. And Director Bero extended a sincere note of thanks to the Friends of the Library for the impressive success of the Fall Book Sale; to-date \$2, 970.31 has been raised.

President's Report: President Brust acknowledged the receipt of a thank-you note from staff member Heather Swanson for the extra compensation she received for taking on the extra duties of Temporary Operations Manager.

Unfinished Business: None

New Business:

A. Annual Levy - Director Bero presented three possible Levy scenarios for the Board's consideration. Motion by Trustee Wallace and second by Trustee Dumoulin to approve Levy scenario #2 in the amount of \$1, 246, 900.00 and to instruct Director Bero to publish a Truth in Taxation “black border” notice in local newspapers. A public hearing will be advertised for November 22, 2021

Ayes: Trustees: Wallace, Dumoulin, Brust, Williams, and Pokorny

Nays: None

B. Financial Audit Draft - Director Bero presented a draft of the Annual Financial Audit for year ending June 30, 2021. He informed the trustees that although Wade Arthur had prepared this draft, going forward in this process Cindy Peschke would be representing Tighe, Kress and Orr, P.C. A final version of the audit will be presented at the November regular meeting.

C. Resolution No. 2021-10-01 - Motion by Trustee Dumoulin and second by Trustee Williams to designate interim director, Stephen Bero, as the IMRF Authorized Agent of the Ella Johnson Public Memorial Library effective immediately.

Ayes: Trustees Wallace, Brust, Williams, Pokorny, and Dumoulin

Nays: None

Absent: Matthew Mariani

D. Computer Acquisition- Stateline has given Director Bero a quote for \$7,000.00 to replace patron computers and monitors with ten Dell computers equipped with Windows 11 and new monitors as well.

Executive Session: Motion Trustee Williams and second by Trustee Dumoulin to enter executive session at 8:01 pm in order to discuss 5ILCS 120/2(c)(5) - Consideration of the purchase or lease of real property for the use of the public body.

Ayes: Trustees Brust, Williams, Dumoulin, Wallace, and Pokorny

Nays: None

Board returned to regular meeting at 8:59 pm.

Action in response to Executive Session: None

Discussion: President Brust told the Board that after surveying the trustees, she was unable to identify a sufficient number of acceptable dates to conduct candidate interviews via Zoom during the months of November and December. The search for a new Executive Director is, therefore, being paused. Deiters and Todd, Library Consultants, are being informed and are expected to contact those who have already made application for the position. Trustees agreed that this was the best course of action.

President Brust indicated that she is still trying to hire a person to take minutes at regular Board Meetings. She asked Trustees for their input as to an hourly rate of compensation.

Adjournment: President Brust adjourned the meeting at 10:07 pm.

Respectfully submitted,

Judith Pokorny
Recording Secretary