

**Ella Johnson Memorial Public Library  
109 S. State Street, Hampshire, IL 60140  
Regular Meeting of the Board of Trustees  
February 26, 2024**

**Call to Order:** President Linda Wallace called the regular meeting of the Board of Trustees to order at 7:00 pm.

**Present:** Trustees Kim Alberth, Pat Dumoulin, Morgan Kolecke, Suzanne Lattanzio, Judy Pokorny, Linda Wallace, and Karen Williams

**Absent:** None

**Staff Members:** Executive Director Stephen Bero, Youth Services Manager/Assistant Director Heather Swanson, Youth Services Dept. Mary Sweeney, and Recording Secretary Kimberly Luhman.

**Public:** Friends of the Library Bonnie Keegan, Valerie Reh

**Pledge of Allegiance:** President Wallace led those gathered in the Pledge of Allegiance.

**Changes/Corrections to the Agenda:** None

**Questions/Comments-Public/Media:** None

**Approval of Minutes:** Motion by Trustee Williams and second by Trustee Lattanzio to approve the minutes from the Regular Meeting of the Board of Trustees held on January 22, 2024. The minutes were approved by voice-vote consensus.

**Treasurer's Report:**

- Approval of Bills for February 2024 and Payrolls for January 2024. Motion by Trustee Pokorny and second by Trustee Alberth to approve Bills for February 2024 in the amount of \$41,353.51 and Payrolls for January 2024 in the amount of \$30,064.39. The Bills and Payrolls were approved by voice-vote consensus.
- Financial Report-Trustees reviewed the monthly Financial Report prepared by J. Scott Chilton, CPA.

**Director's Report:**

- Department Reports
- Circulation/Programming/Database Statistics
- PrairieCat Notes –Delegates Assembly Brief
- Ella's Friends Minutes-February 6, 2024
- Report from Hampshire Park District Stakeholder Meeting-February 19, 2024

Director Bero shared that he is very pleased with everything at the library.

Trustee Alberth commented on the new website and said it looks nice. Director Bero added that we had a few hiccups, but things are improving. Marissa is addressing any issues we find. Mary Sweeny said the Hot Coco Crawl went really well. It was a busy day with great weather. Less patrons than last year was noted. Trustee Williams complimented the colored sheets the department managers are using for their monthly board report.

Trustees Kolecke and Dumoulin attended the Hampshire Park District Stakeholder Meeting. They both shared highlights from the time slot they attended.

**President's Report:** Trustee Wallace shared a letter from our Senator thanking us for the many Valentine cards that were made by the community. They were greatly appreciated. Trustee Wallace wanted to address a comment that was made in the Friends Report regarding staff name tags. She shared an article regarding the best way for the patrons to identify a staff member. Possibilities were for all staff to wear matching shirts, and bigger name tags. After much discussion the Trustees added, they would like to have name tags to wear to community events.

**Unfinished Business:** None

**New Business:**

Executive Session to consider the purchase or lease of real property for the use of the public body [5ILCS 120(c) (5)]. Motion by Trustee Dumoulin and second by Trustee Lattanzio to enter executive session at 7:37 PM. The motion was approved by voice-vote consensus.

Board returned to its regular meeting at 8:10 PM

Action as a result of Executive Session: None

**Discussion:** Trustee Wallace will not be at the March meeting. Trustee Pokorny will lead the meeting.

**Adjournment:** Trustee Dumoulin motioned for the meeting to be adjourned, seconded by Trustee Williams. President Wallace adjourned the meeting at 8:10pm. Closing of the meeting was approved by voice-vote consensus.

The next Regular Board Meeting is at 7:00 pm on Monday, March 25, 2024.

Respectfully submitted,

Kimberly Luhman, Recording Secretary

Karen Williams, Board Secretary